

Tenancy Application Form

Ph. 1300 096 772 Email: haven.info@apmoz.com

Thank you for choosing an Aurora managed property. Please note the following important points:

1. Your application will not be processed if this form is not fully completed, signed and 100 points of identification documents attached.
2. A deposit of 2 week's rent will be required if your application is successful within 24 hours to secure the property. The Bond (equivalent to 4 weeks rent) will be required prior to the commencement of the lease.
3. A separate application form is required for each person to reside in the property over 18 years of age.
4. Rent is to be paid in advance on a fortnightly basis.

Property address:	Unit	/ 63 Skyring Terrace, Newstead QLD 4006
-------------------	------	---

Tenancy Requirements

Length of tenancy:	Rent: \$	Commencement date:
No. of occupants who will live in the unit:		No. of children & ages (if any):
Do you intend to keep pets at the property? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please complete a separate pet application form)		

Applicants Details

Full name:		Date of birth:
Have you been known by any other name/s? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, what other name/s have you been known by?		
Email address:		
Home phone:	Work phone:	Mobile:
Driver licence number:	State of issue:	
Passport number:	Country of issue:	
Car registration:	Car model:	Car colour:
If you have a large car, please ask to view the car space allocated to the unit you are applying for to ensure it will suit.		
Are you or anyone else living in the apartment a smoker? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Current Address Details	
Address:	
Type of occupancy: <input type="checkbox"/> Rent <input type="checkbox"/> Owner <input type="checkbox"/> Other:	
How long have you lived there?	Reason for leaving:
If renting:	
Current rent (per week): \$	Name of Agency/Landlord:
Agent/Landlord phone:	Agent/Landlord email:

Previous Address Details	
Address:	
Type of occupancy: <input type="checkbox"/> Rent <input type="checkbox"/> Owner <input type="checkbox"/> Other:	
How long have you lived there?	Reason for leaving:
If renting:	
Current rent (per week): \$	Name of Agency/Landlord:
Agent/Landlord phone:	Agent/Landlord email:

Employment Details	
Are you employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Occupation:
Employment status: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Casual <input type="checkbox"/> Contract <input type="checkbox"/> Self employed	
Current employer:	Length of employment:
Weekly income (after tax): \$	Contact manager:
Contact's work phone:	HR email:
If self-employed:	
ABN:	Accountant's name:
Accountant's phone:	Accountant's email:

Student Details

Are you studying full time? <input type="checkbox"/> Yes <input type="checkbox"/> No		Visa expiry date (international students only):
Institution:	Course name:	Length of course:

Emergency Contact Details

Name:	Relationship:	Phone:
-------	---------------	--------

Personal / Business References (not relatives)

Name:	Occupation:	Work Ph:
Name:	Occupation	Work Ph:

Identification

You are required to meet a 100-point identification criterion upon submission of your application.

At Least one form of Photo Identification MUST be provided.

Driver's Licence	30	Passport	30
Proof of Age Card	30	Birth Certificate	20
Previous written Tenancy Reference	20	Previous 4 rent receipts	20
Tenancy History Ledger	20	Rental Bond Receipt	20
Tenancy Agreement	20	Other photo ID	15
Motor vehicle registration	15	Telephone account	15
Utility account	15	Other Bill/Statement	15
Pension Card	15	Council or Water Rates	15
Health Care Card	15	Medicare Card	15

Proof of Income

You are required to supply proof of income upon submission of your application.

Employed: Last TWO pay slips or letter of confirmation (for new employment) including salary details

Self-employed: Bank statements, Tax Return, BAS statement or Accountant's letter

Not employed or a student: Centrelink statement, Bank Statement.

Concierge Moving Service

Moving can be a stressful time. To make things easier for you, Haven Aurora Concierge would be happy to assist you with arranging connection of services such as electricity, gas and Foxtel. We can also assist with quotes for removalists, cleaning and maintenance services.

Would you like a team member to contact you to help you organise these*? Yes No



*We will only contact you after the General Tenancy Agreement has been signed.

Current and Previous Rental Details

- | | | |
|--|------------------------------|-----------------------------|
| 1. Has your tenancy ever been terminated by a Landlord or Agent? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Have you ever been refused a property by any Landlord or Agent? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Are you in debt to another Landlord or Agent? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Have any deductions ever been made from your rental bond?
If yes give details: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Is there any reason known to you that would affect your future rental payments?
If yes give details: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Confirmation

I, the applicant

- Understand that you as the Agent have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and creditworthiness. For such purposes, I authorise you to contact the persons named in this application, and to undertake such enquiries and searches (including TICA reference checks) as you consider reasonably necessary. In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties.
- Acknowledge that this is an application to rent this property and that my application is subject to the Landlord’s approval. Should this application be denied, I acknowledge that the Agent is not legally obliged to provide reasons why.
- Acknowledge that I am bound by this agreement immediately upon communication of the Agent’s acceptance of the application and a General Tenancy Agreement will be prepared.
- Consent that upon the commencement of the tenancy agreement, there may be cause for the Agent to pass my details onto others which may include (but is not limited to) insurance companies, body corporates and contractors.
- Declare that the information contained within this application is true & correct and that I have supplied it of my own free will. I acknowledge that the Landlord and the Landlord’s Agent will rely on the truth of the above answers in assessing the application for tenancy.

Applicant Signature: _____ **Date:** _____

Privacy Statement

The Agent collects and uses personal information obtained from you as the Applicant to provide the services required by the Lessor or on their behalf. You as Applicant agree the Agent may collect, use and disclose your personal information in accordance with and subject to the Privacy Act 1988 (CTH) to third parties as required for legislative and regulatory requirements. Without provision of certain information, the Agent may not be able to act effectively or at all on the Lessor’s behalf. The Applicant has the right to request the Agent to provide details of such information and also correct any inaccurate or out of date information.

Signed By The Applicant:

Print Name:..... Date:.....